

# TUMBULGUM PUBLIC SCHOOL

## INFORMATION BOOKLET 2025



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Welcome to Tumbulgum Public School, a safe, nurturing and inclusive small school in which all students can learn, develop and thrive.

We are part of the Tumbulgum community, which is a small, friendly village community with an active community association. We offer small classes, where your child will be assured of attention. We are also part of a bigger community of schools and can offer some wonderful opportunities for students to collaborate and socialise with others. We actively encourage our students to be involved in our local community.

We have a strong emphasis on literacy and numeracy and take pride in delivering an education that prepares students for life. Our caring, dedicated, and enthusiastic teachers provide a supportive environment where students feel safe, secure and happy. We encourage important skills such as critical and creative thinking, collaboration and cooperation and communication. We also offer a variety of programs including the arts, sport and we are proud of our Aboriginal culture and heritage. We believe school should be a happy and fun place to learn.

We have beautifully maintained grounds, play equipment and open space for games and sport. We also run a playgroup on Wednesdays welcoming little ones and their families to come together.

This booklet is designed to answer the most common questions people have about attending Tumbulgum Public School. If you have any other queries, I am always happy to discuss these with you.

You can contact me on 02 6676 6237 or email me at [genevieve.esgate@det.nsw.edu.au](mailto:genevieve.esgate@det.nsw.edu.au)



## School times:

Before school	8.30 - 9.00 am
Morning session	9.00 - 11.15 am
Recess	11.15 - 11.50 am
Middle session	11.35 - 1.00 pm
Lunch	1.00 - 1.35 pm
Afternoon session	1.35 - 3.00 pm



### **ENROLMENT**

Tumbulgum Public School guarantees a place for students living in our local area. To enrol, you will need to complete an online enrolment application. Please click the link on our website.

Enrolments from outside our designated intake area may be accepted if places are available. To be considered for placement, parents/carers must submit an expression of interest for out-of-area enrolment on our website.

### **UNIFORM**

We believe that wearing a school uniform develops pride in students, allows for equality of dress, identifies students in the wider community, and develops a sense of belonging to the school.

Students wear two locally designed Indigenous polos. Black polo shirts are to be worn on Tuesday and Thursday and our green sports polos are to be worn Monday, Wednesday and Friday. Polos are to be worn with black skirts or shorts. In cooler weather, students may wear black tracksuit pants, leggings and either a bottle green or black jumper.

Tumbulgum Public School students wear their uniform with pride and students should always look neat and tidy. Hair should be tied up neatly and earrings are studs or sleepers only. For safety reasons, chains, bracelets, bangles, anklets, rings and any other accessorised jewellery are not permitted. All students must wear closed in shoes at all times. These may be standard black school shoes or undecorated sports shoes.

School bucket hats must be worn at all times when outdoors. The school expectation is that no hat – play under the cola.

Please name each item of clothing with your child's name.

(The school also operates a secondhand clothing pool. If you have any uniforms your children have outgrown, your donations would be appreciated.)

## **ORIENTATION DAYS**

An invitation is extended to children enrolling in kindergarten in the new year to attend orientation days during Term 4. These days provide children with the opportunity to become familiar with school and its routines. Meeting other children and the teachers helps to establish confidence and a secure atmosphere when full time schooling commences in the new year. The days also provide an occasion for parents to discuss any special needs their children may have and establish a good working relationship between home and school. Year 6 students also participate in a transition to high school program with local high schools.

## **ATTENDANCE & ABSENCES**

Regular attendance at school promotes student learning. Class rolls are marked at the beginning of each day and are checked regularly. It is a legal requirement that children between the ages of 6 and 17 attend school every day unless sick or on an approved holiday. If students are absent from school, arrive late, or leave early, these absences should be reported to the school by entering them on the 'School Bytes' App or by emailing or phoning the school. If children arrive late to school they must be accompanied into school for signing in.

## **CURRICULUM**

In New South Wales, all children from Kindergarten to Year 6 are taught a comprehensive curriculum covering the following Key Learning Areas: English, Mathematics, Science and Technology, Human Society and its Environment (HSIE), Personal Development Health and Physical Education (PDHPE) and Creative and Arts.

## **TECHNOLOGY**

Technology is a vital component of our curriculum. We have individual computers, and iPads for students and interactive whiteboards in our classrooms as tools to assist students in their learning

## **LIBRARY**

All children have weekly library lessons on Thursday where they are introduced to a wide range of literature. They are encouraged to borrow regularly and a library bag is needed to protect the books from damage.

## **HOME READING**

Students are encouraged to read books with their parents/carers each night. Appropriate levelled readers may be sent home and returned for a replacement book on the allocated day by the classroom teacher.

## **HOMEWORK**

Homework is not compulsory in NSW public schools. Individualised homework will be set by classroom teachers should they feel your child needs this. Any questions regarding homework should be directed to the classroom teacher.

## **BEHAVIOUR MANAGEMENT**

Tumbulgum Public School is a Positive Behaviour for Learning (PBL) school. PBL is a whole school approach which aims to foster a safe, nurturing and inclusive learning atmosphere in which students can learn and develop. The Tumbulgum Public School community is dedicated to cultivating and motivating students to become safe, respectful learners.

Students are acknowledged and rewarded for being safe, respectful learners with raffle tickets and superstar tokens. Raffle ticket draws happen each Friday with instant prizes and superstar tokens lead to their Bronze, Silver and Gold awards. Merit certificates from teachers and the principal are also given fortnightly at assembly.

## **ANTI-BULLYING POLICY**

Tumbulgum Public School provides a caring environment where all should feel safe and respected and have a sense of belonging as an individual. Bullying of any kind is not acceptable at school.

Please follow this link to our comprehensive and up to date Anti-bullying Policy: <https://education.nsw.gov.au/student-wellbeing/attendance-behaviour-and-engagement/anti-bullying>

## **COMMUNICATION**

All important information will be shared with parents and carers via the 'School Bytes' App. Our fortnightly newsletter is also an important communication tool, as are our Facebook page, Instagram, website and 'School Bytes' App. This is where you will find notes home, upcoming events, newsletters and school policies.

We encourage you to keep us informed about your children and any concerns you might have regarding their schooling. Parents and teachers often find it easy to have a quick word at pick up time, but if you require a longer chat, please ask to make a suitable time.

## **PARENT-TEACHER INTERVIEWS**

These take place at the end of Term 2 and Term 4 each year. If you need to speak to your child's teacher for any concerning matter, please contact them via their school email or make an appointment at the school office.

## **NEWSLETTERS**

Our fortnightly newsletter is available on our website and can also be accessed on the 'School Bytes' App. No paper copies are distributed.

## **WEBSITE AND FACEBOOK**

If you are wondering where you can find more information about Tumbulgum Public School, school life in general or what we've been up to, our website, Facebook and Instagram pages provide lots of current information.

## **VOLUNTARY CONTRIBUTIONS & BOOK PACK CONTRIBUTIONS**

Like all NSW public schools, we can request contributions to enhance our educational and sporting programs including elective subjects. School contributions help provide additional educational resources for the benefit of students. Payment is voluntary.

All stationary requirements are supplied by the school and we ask for a small book pack contribution \$60 each year to cover these costs.

## **LEADERSHIP**

Students are encouraged to develop leadership skills from an early age as part of our social skills program. Students in the senior years attend leadership days to help develop these further. Older students are seen as school leaders and are given the opportunity to lead different aspects of school life, such as sports, assemblies, hosting visitors and organising events.

## **CYBER SAFETY**

It is essential that students and their parents are aware of the pitfalls and possible dangers in the digital world. We teach students about being safe online, but there are steps you can take at home. It is recommended that parents monitor internet use and implement restrictions appropriate to the age of your child and to your family. Information about cyber safety can be found at [www.cybersmartkids.com.au](http://www.cybersmartkids.com.au) which is a government website that gives excellent information on internet usage.

## **MOBILE PHONES**

Students bring mobile phones to school at their own risk. They may not be used at all during school hours and should be handed to the front office on arrival and picked up on the student's way home.

## **EMERGENCY CONTACTS**

It is essential that we have current contact information if there is an emergency. Please let us know as soon as possible if there are any changes in home, work or emergency contact details or court orders.

## **FIRST AID**

In case of an accident or illness, staff make every effort to contact parents or emergency contacts. In emergency cases, children would be taken to hospital by ambulance as soon as possible.

## **MEDICATION**

If your child is prescribed medication to take during school hours, this needs to be clearly labelled by the chemist with the child's name and instructions for dosage and handed in at the office by the parent. A medication confirmation note must be signed before the medication is given to the student. This includes medications such as Paracetamol and Ibuprofen.

## **LUNCH**

All students are encouraged to bring healthy lunches, with minimal packaged food. Each day we begin with fruit at 9am so fruit and vegetables should be included. Students are not to share food to keep students with allergies safe. We are unable to heat up food for students due to Work Health and Safety regulations.

## **CANTEEN & LUNCH ORDERS**

We currently do not operate a canteen however we offer sushi on a Friday. Orders must be in by Thursday afternoons.



## **BREAKFAST CLUB**

Each morning between 8.30 – 9.00am we offer toast to our students to help provide energy and focus for a great day of learning.

## **PAYMENTS & PERMISSION**

Online payments and permissions are all done through the 'School Bytes' App. Be sure to download this app and create an account so you can access any notes and payments due.

## **PARENT PARTNERSHIP OPPORTUNITIES**

Schools and parents working together create educational success for children. At Tumbulgum Public School, we welcome opportunities to work with parents and there are many ways to get involved. Please contact us if you wish to volunteer.

## **STUDENT WELLBEING PROGRAMS**

At Tumbulgum we value highly the well-being of our students. We have a School Counsellor and if a teacher feels it necessary to refer your child, permission will be sought from you. If at any time you feel your child would benefit from seeing our School Counsellor, please let your class teacher or the principal know.

## **SCRIPTURE**

At present we don't offer scripture however should this be of interest to you, please make contact.

## **BICYCLES**

Our school supports the recommendations of the Roads and Maritime Services that children under ten years of age should not take a bicycle on the road unless accompanied by an adult.

Older children may ride bikes to school, provided parents accept the responsibility for teaching them the necessary road safety rules and set a clearly defined route for the children to ride. It is compulsory for helmets to be worn. Bikes must not be ridden in the school grounds.

## **VISITORS**

All visitors and volunteers are required to sign in and collect a name tag from the front office upon entering the school. Some volunteers may be required to complete a WWCC screening. Please contact office for details.

## **LOST PROPERTY**

It is essential that all belongings are clearly marked with your child's name. Lost and misplaced items are usually returned by the teacher who found them. Unnamed property left at school for extended periods is either given to a charity (non-school uniform items) or placed in a clothing pool for sale.

## **COMPLAINTS**

Please contact the school as soon as an issue arises. Often these are misunderstandings that can quickly be resolved. Sometimes they spiral out of control if not dealt with in a timely manner. It is important that we work together to provide your children and you with the best possible outcomes.